



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://tn.gov/health/calendar> and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available on line when finalized at <http://tn.gov/health/calendar>. A copy may also be requested by calling the board office at (615) 532-5135.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
AMENDED**

**Date:** September 12, 2017

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Crystal Bloom, Board Administrator

**Name of Board:** Board of Occupational Therapy

**Date of Meeting:** October 26, 2017

**Time:** 10:00 am CST

**Place:** Poplar Room  
665 Mainstream Drive, Ground Floor  
Nashville, TN 37243

**Link to Live Video Stream:**

<https://web.nowuseeit.tn.gov/Mediasite/Play/d5241187879a43259b7291b1b86d06be1d>

**Major Item(s) on Agenda:**

- I. Call to Order
- II. Contested Case Hearing – Cara Casey English, OTA #1495, Docket No: 17.19-147315A
- III. Review and approve minutes from the July 27, 2017 meeting
- IV. Receive reports and/or requests from the Office of General Counsel

- A. Contested Case(s)
- B. Consent Order(s)
- C. Agreed Order(s)
- D. Order(s) of Compliance
- E. Request(s) for Order of Modification
  
- V. Receive reports and/or requests from the Office of Investigations
- VI. Receive reports and/or requests from the Division of Health Licensure and Regulation
- VII. Applicant Interviews/Reviews
- VIII. Receive report from Tennessee Professional Assistance Program (TnPAP)
- IX. Review, approve/deny and ratify initial determinations
  - A. Newly Licensed
  - B. Reinstatements
  - C. Modality
  - D. Closed Files
- X. Receive reports and/or requests from the Administrative Office
- XI. Discuss and take action, if needed, regarding correspondence
- XII. Discuss and take action, if needed, regarding legislation
- XIII. Discuss and take action, if needed, regarding rulemaking hearings, rule amendments, and policies
- XIV. Receive report on conference(s) attended, if any, since the last board meeting
- XV. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.